

**Implementing Agreement
for
Exchange of Undergraduate & Postgraduate Students
between
Indian Institute of Technology Delhi
and
XXXXXXXXXX**

IITD and xxxxx agree to establish a programme for exchange of undergraduate and postgraduate students based upon the Memorandum of Understanding between the two institutions and in accordance with terms and conditions set forth in this implementing agreement.

IITD and xxxxx agree that student exchange will be as per the guidelines listed below. A home institution refers to the institution where a student is a registered student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- a) Exchange students will be selected by mutual agreement between the home institution and the host institution.
- b) An exchange student will continue to be treated as a registered student at his/her home institution.
- c) The exchange student will pay tuition and other fees at his/ her home institution.
- d) An exchange student will be considered as a student/ visitor at the host institution.
- e) His/her programme of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- f) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- g) This agreement also facilitates credit transfer of exchange students between the two institutions. The home institution may award to the exchange student credits earned at a host institution based on its credit transfer policy.
- h) If an exchange student chooses to undertake research at the host institution, his area of research will be determined by mutual consultation between his/ her Research Guide at the home institution and his/ her "interim" Research Guide identified by the host institution. The host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out,
- i) If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- j) IITD and xxxxx as host institution will make effort to provide suitable financial assistance to the exchange students to bear expenses towards living costs including accommodation, food, transportation and medical insurance.
- k) As a host institution, IITD and xxxxx will make every effort to arrange for subsidized housing for exchange students.
- l) IITD and xxxxx will examine ways to identify financial resources to fund international travel by students.

This agreement will take effect from the date it is signed by representatives of the two institutions and will remain valid for the same period of the MoU.

Signed by
Indian Institute of Technology Delhi
Date:

Signed by
On behalf of xxxxx
Date: